



Métis Family Services

312 – 7485 130th Street
Surrey, BC V3W 1H8

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Job Title:	Outreach Parenting Worker – FT/Permanent		
Department	Child & Family Development		
Reports to:	Child & Family Development Team Leader		
Classification	JJEP Wage Grid – Grid Level 12		
Date Prepared:	December 23, 2021	Closing Date:	Open until filled

Job Summary:

Reporting to the Child and Family Development Team Leader, this position supports parents in learning new parenting skills and establishing household routines. A key component of this job is to set goals in conjunction with the family and referring social worker (if applicable). Assessing the developmental or environmental needs of the children and providing suggestions is also a key part of this position.

Reports to: Child and Family Development Team leader

Key Duties and Responsibilities:

- Conducts intakes with parents and referring Social Worker or Child and Youth Mental Health (CYMH) Clinician / Outreach Worker, if applicable, to establish clear goals.
- Determines the level of knowledge/awareness of the parent (i.e. skills, childhood development) and supports with hands-on suggestions.
- Assesses child development using ASQ (Ages and Stages Questionnaire). Makes necessary referrals to AIDP (Aboriginal Infant Development Program), helps connect with a doctor/pediatrician, etc.
- Reports findings on above to Social Worker, if referral by a Social Worker or CYMH Clinician / Outreach Worker.
- Aids clients in their own homes and in the community to establish routines and connect with resources. Evaluates client's needs and develops plans to meet such needs. Ensures that clients and/or their families actively participate in the program planning.
- Supports parents in learning new parenting skills, establishing household routines, and developing coping skills. Goal setting is done in conjunction with the family and referring Social worker or CYMH Clinician / Outreach Worker, if applicable. Assessing children's development and parent's abilities.
- Recognizes concerns and emergency situations, analyzes situation accurately and develops strategies to deal with such situation. Reports all concerns to the team leader. If it is a protection concern the worker will notify the intake social worker immediately.
- Reviews and evaluates client's progress and makes adjustments to programs as required. Provides feedback and support to clients and/or their families and social worker or CYMH Clinician / Outreach Worker.
- Maintains written reports regarding clients' progress as well as case notes. Ensures that all required documentation is complete and accurate.

- Identifies community resources that will meet clients' needs. Provides liaisons with other agencies, professionals and government officials in the community.
- In collaboration with team members, the outreach worker will facilitate a two-hour weekly support circle to strengthen relationships between parents and their children aged 8 – 18 years, and to support parents who are experiencing parent/teen conflict.
- Will collaborate with team members to facilitate a two-hour weekly playgroup for parents and their children aged birth – 5 years.
- Arranging transportation for participants of the program as needed.
- Consults with Team Leader on a regular basis
- Performs other duties as required

Core Competencies:

Results Driven, Teamwork and Co-operation skills, Service Orientation skills, Indigenous Cultural Competency, Seeking and Using Feedback, Decisive Insight, Reflective Practice, Responsive Learning, Handling crisis

Qualifications, Education and Experience:

- A diploma in human services, early childhood education, child and youth care or related field or the equivalent education and experience is typically required for this position
- At least two years previous work experience is required. Direct program delivery experience is required specifically in the community social services sector with a demonstrated working knowledge of the community-based program and related provincial and community support is preferred.
- Specific program, legislation/policy, provincial and other government frameworks and systems, labor relations or professional knowledge may be required.

Job Skills and abilities:

- Good knowledge of Indigenous issues
- Understanding of drug and alcohol issues and the impact on the families
- Excellent oral, written facilitation and interpersonal communication skills
- Demonstrated teamwork skills
- Good time and general management skills
- Ability to work effectively with program staff, volunteers, non-profit or publicly funded groups / agencies, MCFD and other organizations
- Knowledge of Child development milestones

Additional Information:

This position requires the ability to function independently frequently under pressure while managing multiple concurrent projects and deadlines including effectively managing emergency situations. Program delivery activities may require a moderate level of physical fitness to effectively carry out duties of the position

Other Requirements:

- Must have a Criminal Record Check completed by and satisfactory to Métis Family Services.
- Valid Class 5 Driver's License; Driver's Abstract and a reliable and safe vehicle.

Rate of pay: \$24.48 to \$28.52 per hour

Start date: As soon as possible.

Please clearly state the position you are applying for and forward your resume & cover letter to the attention of Kay Rampersad by email to HR@metisfamilyservices.ca

This position requires union membership.

Metis Family Services thanks all applicants for their interest in this career opportunity; however, only those considered for the position will be contacted.